



## Unit Eagle Coach – Job Description

### Summary of Duties and Responsibilities:

The Unit Eagle Coach works as a mentor and maintains communication with individual Life Scouts to encourage and guide them as they work through the Eagle Project Process and independently complete the Eagle Rank Requirements and the Eagle Application. The Unit Eagle Coach also supports the District Advancement process by serving on at least one District Eagle Board of Review per year. A Coach must be a registered, trained Adult within the Unit who has the ability to work with Youth and Unit Adult Leaders cooperatively; understands and supports the Life to Eagle process; and is able to be a friendly, helpful mentor while allowing the Scout to lead and manage all aspects of the requirements to achieve the Rank of Eagle Scout.

### Essential Functions:

1. Works with Unit Advancement Chair/Coordinator to track Life Scouts advancement, age, and rank progress.
2. Provides and makes information available regarding the on-line Eagle Project Workbook to Scouts once they reach the rank of Life.
3. Maintains communication with Life Scouts regarding their interest in reaching Eagle, finding a worthy project, identifying an appropriate Unit Technical Advisor (if needed), fundraising opportunities/ideas as well as providing guidance, direction and encouragement as to the next step, and completion of the Eagle Application.
4. Counsels and mentors Life Scouts in completing Eagle Scout requirements 3, 4, 5, 6 as needed.
5. Attends training with District Eagle Coach/Chairman at least once a year to ensure that information follows current BSA guidelines.
6. Completes YPT training as needed to maintain current “trained” status.
7. Serves as an Eagle Board of Review member representing Rancho San Joaquin District at least once per year.

### Special Conditions of Position:

Must maintain and have access to the latest on-line Eagle Project Forms and Applications from BSA National, which are updated without notice.

Must be experienced and knowledgeable of latest District, Council and National guidelines as related to the Eagle Project Workbook and Advancement and be willing to attend training.

March 20, 2013 KK, RFW